



East Tisted Parish Council

Minutes of a meeting of East Tisted Parish Council held on Thursday 22nd August 2019 at 6.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

- Summoned to attend:** Phil Cutts (Councillor and Chairman)
Helen Evison (Councillor, RFO & Clerk)
Sandra Nichols (Councillor)
- Also present:** Peter Finch (Co-opted at item 5)
Colin Rule (Co-opted at item 5)
- Apologies:** Larry Johnson (Neighbourhood Watch, East Tisted
Community Website & Village Hall)

The meeting opened at 6.30pm

1. Apologies and welcome

Apologies were received from Larry Johnson, outgoing Neighbourhood Watch Co-ordinator, custodian of East Tisted Community Website and Chairman of the Village Hall Management Committee.

2. Declaration of interests

There were no new declarations.

3. Public forum

CR reported that he had been in contact with EHDC and the pothole on the Selborne Road near Goleigh Barn was scheduled for repair on 9th September.

PF advised that there had been one and was shortly to be a second wedding in the village. The Chairman presented LJ's report, Attachment 1.

It was agreed that PC would liaise with the Clerk regarding updating of the website once he had had the opportunity to familiarise himself with its structure. **ACTION: Cllr Cutts**

PF suggested that development of social media might encourage more active engagement from villagers.

The Chairman thanked all and closed the meeting for public participation at 6.40pm.

4. Minutes of the previous meeting and matters arising

a. The minutes of the Annual General Meeting held on 15th May 2019 were accepted as an accurate record and were signed by the Chairman.

b. Members received the draft minutes of the Annual Public Meeting also held on 15th May.

c. It was noted that all action items were addressed by today's agenda. There were no matters arising.

5. Councillor Appointments

a. No request to organise elections having been received members considered candidates for co-option. SN proposed co-option of Peter Finch and Colin Rule to the two vacancies. PC seconded these proposals. All members being in favour Peter Finch and Colin Rule were co-opted as Councillors with immediate effect.

b. PF and CR signed 'Declaration of Acceptance of Office' forms and completed Register of Interest forms, all being returned to the Clerk.



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6. Appointment of a Councillor to the Village Hall Management Committee

PF volunteered to take the Parish Council representative position on the Village Hall Management Committee for 2019/20. It was agreed that the Clerk would advise LJ.

ACTION: Clerk

7. Correspondence

a. Members noted the invitation to participate in East Hants consultation (open to all) regarding dog control in public spaces open until 9th September to be found at:

<https://www.easthants.gov.uk/take-the-lead>

b. Members considered a request from Alton Ramblers to provide a statement in support of their application for a grant from the Rural Communities Fund towards the costs of clearing footpaths. It was agreed to support this and that the Clerk would advise Alton Ramblers accordingly.

ACTION: Clerk

8. Facilities

a. The Clerk advised that, despite agreement in principle to renew the lease having been agreed last year, the lease for the Recreation Ground (Cricket Pitch) had now expired and the solicitors were awaiting formal advice from 'the family' regarding this. PC added that he understood that Arthur Scott was on holiday and volunteered to pursue this after his return.

ACTION: Cllr Cutts

b. PC advised that only one of the contractors approached to quote for installation of the new notice board had returned a quotation, this being £130 plus materials. Further the contractor had proposed that, as the posts supporting the current notice board were set in concrete and were in good condition, the existing posts be reused.

Members agreed use of the existing posts and acceptance of the quotation.

9. Planning

Members noted receipt of SDNP/19/02457/TCA relating to tree works at Tisted House. No comments submitted.

10. Highways

Members received the Highways Working Party's Report, Attachment 2.

It was agreed to request to continue to use EHDC radar speed signs. **ACTION: Cllr Evison**

CR advised that his investigations regarding 'community funded' initiatives indicated that no council funds were available; the Parish Council would need to raise any funds required.

PC explained that East Hants Highways were responsible for the roads and suggested that, in order to increase the likelihood of qualifying for more major works such as resurfacing, all defects be reported. PC had drafted a note to Villagers requesting that they report any problems, such as potholes, direct to East Hants. It was agreed to try to monitor issues raised and the response received by asking people to copy message to the Clerk on

clerk.easttisted@parish.hants.gov.uk

It was agreed that PC would update and arrange circulation of the note. **ACTION: Cllr Cutts**

It was agreed that CR would follow up regarding repair of the pothole on the Selborne Road near Goleigh Barn.

ACTION: Cllr Rule

It was noted that the Working Party would consider possible projects, their costs and prioritisation and that, should lack of funds restrict the rate of progress required by villagers, it may be necessary to raise the precept, in addition to identifying alternative sources of funding. The Clerk/Responsible Financial Officer advised that the 'planning window' for 2020/21 was limited as the budget and precept for 2020/21 would need to be agreed at the next meeting, December 2019.

PC requested that, as there were now three Councillors in the Working Party, whether one of the other members would be willing to chair. PF agreed to do this. Further it was agreed that another meeting would be arranged in a month or so.

ACTION: Cllr Finch



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11. Review and Update of Model Standing Orders, Financial Regulations, system of internal control and Financial Risk Assessment

Further to item 6 of the minutes of the last meeting, it was noted that no proposals for revision were received. Therefore it was agreed that the Model Standing Orders and Financial Risk Assessments for 2018-19 be adopted unchanged for 2019-20. However as updated Model Financial Regulations were received from NALC 02.08.19 it was agreed that the Clerk would review the Financial Regulations for 2018-19 against NALC's updated version and bring proposals to the next meeting. **ACTION: Clerk**

12. Review of subscriptions and donations

Cll'r Nichols presented information about the role and activities of each of the four charities requesting support, Home Start, Hampshire Playing Fields, Citizen's Advice and Victim Support. Although all applicants were considered worthy causes Members debated whether donations to charity were an appropriate use of the precept (villagers' money) while improvement of road safety was the priority. As some provision for donations had been included in the 2019/20 budget it was agreed to make a donation of £50 to Home Start and to review other potential donations in the light of villagers' views. PC volunteered to try to develop ideas to build villager engagement in parallel with a review of the website. **ACTION: Cllr Cutts**

13. Responsible Financial Officer

- a. Members received and approved for signature by the Chairman the summary of transactions and bank reconciliations since the last meeting.
- b. Members approved the payment of £42 for a retirement gift and the £50 donation to Home Start discussed in item 12.
- c. Members received the budget monitoring and forecast report to 12th August 2019.

14. Forthcoming meetings

- Thurs 19th December - 6.30pm in the Village Hall
- Thurs 19th March 2020 – 6.30pm in the Village Hall
- Thurs 21st May 2020 – 6.30pm in the Village Hall

There being no other business the Chairman closed the meeting at 8.10pm.

Helen Evison

Clerk and Responsible Financial Officer
26th August 2019

Agreed as a true and correct record.

Signature....., Chairman Date.....